

Switzer Auction Services

Thank you for your consignment to our auction. We appreciate your business and hope you will be a repeat customer.

Check-In:

When you check your equipment in, please give us your correct name and address. We must have signed titles on all vehicles and the correct paperwork on all trailers before these items are checked in. If you wish to put a reserve on an item, it must be written down on the check-in sheet. A Deposit is required for any tires consigned, and please, no garage sale items.

Commission:

Our standard commission rates are as follows:

\$ 1 - \$ 100	25%
\$101 - \$ 250	15%
\$251 - \$2,500	10%
Over \$2,500	8%

These rates are on a per item basis. There is a minimum \$5.00 commission per lot.

Payment:

Checks will be mailed the Friday following the sale or they may be picked up at our office at 110 S. Front St., Bellville. Checks will not be ready before noon, the Friday following the sale. If you wish to pick your check up, please notify our office, so it can be held for you. In order to receive your check, all titles must be in order and all unsold merchandise must be removed from the sale site.

Unsold Merchandise:

Any item bought back by the consignor will be subject to a PO charge. PO charges are:

For Items up to \$5,000 – ½ (half) the commission rate with a maximum charge of \$100.00

For Items over \$5,000 – ½ (half) the commission rate with a maximum charge of \$250.00

There is a minimum \$50.00 PO Charge on all licenses and titled vehicles.

P O Charges paid will be credited to commission if that particular item is sold in a subsequent sale within a year. PO Charges are not transferable to other items or other sellers.

Load-Out:

If your merchandise does not sell, auction personnel will be available for load-out during the sale and the following day, 8:00 a.m. – 5:00 p.m. After that, you will need to make an appointment with our office (979) 865-5468. Load-out after the specified time period will have to be done at our convenience.

Merchandise Left on Yard:

You are responsible for finding out if your equipment sold or not. **Items left on sale yard are the sole responsibility of the consignor. Items not removed prior to check-in for the next sale will be tagged in and sold at that sale to the highest bidder.** This is not a storage facility.

Thank you for your business! For more information contact:

**Switzer Auction Services
P. O. Box 333
Bellville TX 77418**

**979-865-5468 Office
979-865-5803 Fax
979-885-3526 Sale Day**

